CALDWELL RURAL FIRE PROTECTION DISTRICT
CANYON COUNTY, STATE OF IDAHO
RESOLUTION No. 2023- 10

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CALDWELL RURAL FIRE PROTECTION DISTRICT;

- **Providing Recitals; and**
- **Preparing, Approving and Adopting the Budget for the payment of the current expenses of the Caldwell Rural Fire Protection District for the Fiscal Year beginning on the 1st day of October 2023 and ending on the 30th day of September 2024; and**
- **Directing the District Secretary.**

Section 1: Recitals: The Board of Commissioners does hereby make the following findings:

1.1 The Commissioners have caused to be prepared a proposed FY 23-24 Budget for the Fiscal Year commencing on the 1st day of October, 2023 and ending on the 30th day of September 2024 and caused the same together with a Notice of public hearing to be timely published and posted as required by Idaho Code § 31-1422.

1.2 The public hearing on the proposed budget was held on the 29th day of August, 2023 as advertised and noticed; and,

1.3 The Commissioners have determined that it is in the best interests of the residents and property lying within the Fire District and necessary to provide the level of service required for the preservation of life and property within the Fire District that the following FY 23-24 Budget be adopted.

BE IT RESOLVED by the Board of Commissioners of the Caldwell Rural Fire Protection District, Canyon County, Idaho that:

Section 2: Adoption of FY 23-24 Budget

2.1 In compliance with the requirements of I.C. § 31-1422, the Commissioners, of the Caldwell Rural Fire Protection District, do hereby adopt as its FY 23-24 Budget for the fiscal year commencing on the 1st day of October, 2023 and ending on the 30th day of September, 2024; and as herein shown, there is appropriated out of the money in the treasury of the Caldwell Rural Fire Protection District for the purpose of deferring the necessary expenses and liabilities of said Fire District for the fiscal year beginning on the 1st day of October, 2023 the sums of money, or so much thereof as may be necessary for the purposes and in the amounts, to-wit:

PROPOSED BUDGET FY 2023-2024
CALDWELL RURAL FIRE PROTECTION DISTRICT

ANTICIPATED RECEIPTS	AMOUNT
General Fund Carryover from FY 2022-2023	762,5631
Map Fund and Carryover CD interest from FY 2022-2023	50,000
Comprehensive liability tax levy Carryover from FY 2021-2022	0
MAP Fund Carryover from FY 2022-2023	1,791,935
Tax Levy (O&M)	2,523,338
Ag Replacement	17,095
Personal Property Replacement Money	11,392
Comprehensive liability tax levy (IC. Sec 6-927)	5,000
Foregone Amount	0
Sales Tax Refund Account	138,578
Caldwell Housing Authority Service Contract	19,400
Total Anticipated Revenue all Sources	**5,319,270**
Proposed Expenditures	**AMOUNT**
City of Caldwell Contract Service Fee	2,206,260
Notus Reserve program	300,000
MAP Fund	427,113
Commissioner Meetings	3,708
District Employees and Taxes	134,285
Attorney Fees	20,000
Miscellaneous Contingencies	50,335
Accounting Fees and Audit	5,309
Public Notice	1,087
Travel	6,000
Insurance/Comprehensive Liability Tax Levy Fund	18,500
Office Equipment/Internet Services	8,000
taxes	5,087
Station 8 Operation Expense	12,000
General Fund Carryover to FY 2024-2025	1,100,000
MAP Fund Carryover to 2024-2025 Fiscal Year	1,021,565
Total Anticipated Expenses/Appropriations	5,319,270

Section 3: Directions to the Fire District Secretary

3.1 As provided in I.C. § 31-1423 (1), the Secretary is herein directed to:

3.1.1 Enter this Resolution upon the minutes of the Board of Commissioners; and

3.1.2 File this Resolution in the official records of the Fire District; and

3.1.3 Complete the L-2 Form in conformance with this approved budget and then transmit said completed L-2 Form and Worksheet to the Canyon County Clerk's office with a certified copy of this Resolution providing for the property tax levy.

PASSED BY the Board of Commissioners this 29th day of August, 2023

Leslie V. Beauchamp, Commissioner Subdistrict No. 1

Curt E. Krantz, Commissioner Subdistrict No. 2

Vice Chair

Stephen Jahn, Chairman/Commissioner Subdistrict No. 3

ATTEST:

By Debbie Steiner

Debbie Steiner, Secretary

CALDWELL RURAL FIRE PROTECTION DISTRICT

CANYON COUNTY, STATE OF IDAHO

Certification of Resolution 2023-10

STATE OF IDAHO)

:SS.

County of Canyon)

I certify that this is a true and correct copy of Resolution 2023-10, an original record of the Caldwell Rural Fire Protection District , is in the possession of Debra Steiner, Secretary of the Caldwell Rural Fire Protection District.

Dated: 9/6/2023

Signature of Notary Public

My commission expires: 9/1/2028

MARK WAYNE WENDELSDORF
Notary Public - State of Idaho
Commission Number 20224233
My Commission Expires Sep 1, 2028

Resolution No. 2023-10 Adopting the FY 23-24 Budget

NOTICE OF PUBLIC HEARING
CALDWELL RURAL FIRE PROTECTION DISTRICT
ADOPTION OF BUDGET FISCAL YEAR 2023-2024
[STATUTORY PROCEDURE I.C. §31-1422]

To: All Interested Persons

LEGAL NOTICE IS HEREBY GIVEN that a public hearing, pursuant to Idaho Code § 31-1422, for consideration of the proposed budget for the fiscal year that began October 1, 2023 and ends September 30, 2024 will be held by the Caldwell Rural Fire Protection District Commissioners at **Notus Station 8** at **707 Notus Road, Notus, Idaho** at **1:00 P.M.** on the 29th day of **August, 2023**.

You may attend the meeting via Zoom at:

https://us02web.zoom.us/j/85642641661?pwd=ZU40a3dWTU50SnJFUjBWdmxZWHVOZz09

Meeting ID: 856 4264 1661
Passcode: 363606

Dial by your location
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 669 444 9171 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 360 209 5623 US
- +1 386 347 5053 US

Find your local number: https://us02web.zoom.us/u/kA9vEC1Mn

Comments, written or otherwise, about the proposed budget are welcome. At said hearing, any interested person may appear and show cause, if any they have, why such proposed budget should or should not be adopted. The Notus Station 8 is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the hearing, please contact the Caldwell Fire Department at least 48 hours prior to the public hearing.

This notice contains a statement of the estimated revenue from property taxes and the total amount from sources other than property taxes, and also contains the proposed expenditures and revenues by fund and/or line item for the Fiscal Year 2023-2024. This proposed budget may be based on preliminary tax revenue estimates received by the District from the County and is subject to adjustment at the public hearing based upon final tax revenue figures which are anticipated to be received from the County prior to the budget hearing.

PROPOSED BUDGET FY 2023-2024
CALDWELL RURAL FIRE PROTECTION DISTRICT

ANTICIPATED RECEIPTS	AMOUNT
Cash Carry Over from Fiscal Year	762,531
Map Fund and Carry Over CD interest	50,000
Comprehensive liability tax levy cash carry over	0
MAP Fund Carryover from Fiscal Year	1,791,935
Tax Levy (O&M)	2,523,338
Ag Replacement	17,095
Personal Property Replacement Money	11,392
Comprehensive liability tax levy (IC. Sec 6-927)	5,000
Foregone Amount	0
Sales Tax Refund Account	138,578
Caldwell Housing Authority Service Contract	19,400
Total Anticipated Revenue all Sources	**5,319,270**
PROPOSED EXPENDITURES	**AMOUNT**
City of Caldwell Contract Service Fee	2,206,260
Notus Reserve program	300,000
MAP Fund	427,133
Commissioner Meetings	3,708
District Employees and taxes	134,285
Attorney Fees	20,000
Miscellaneous Contigencies	50,335
Accounting Fees and Audit	5,309
Public Notice	1,087
Travel	6,000
Insurance/Comprehensive Liability Tax Levy Fund	18,500
Office Equipment/Internet Services	8,000
Maintenance Unassigned/Supplies	5,087
Station 8 Operation Expense	12,000
General Fund Carryover to FY2024-2025	1,100,000
MAP Fund Carryover to 2024-2025 Fiscal Year	1,021,565
Total Anticipated Expenses/Appropriations	**5,319,270**

PLEASE TAKE FURTHER NOTICE that the Budget under consideration above set out is available for public inspection from and after August 9th, 2023 at the Caldwell Rural Fire Protection District Administrative Building located at 403 Blaine Street, Caldwell, Idaho during normal business hours of 8 a.m. to noon and 1 p.m. to 5 p.m. Monday through Friday and also at Notus Station 8 located at 707 Notus Road, Notus, Idaho and also at Greenleaf City Hall located at 20523 North Whittier Drive, Greenleaf, Idaho during normal business hours of 9 a.m. to 6 p.m. Monday through Friday. The administrative office and the Notus Station are both accessible to persons with disabilities.

Debbie Steiner, Secretary/Treasurer

Suggested Posting Date: August 18th, 2023
Suggested Publication Date: August 21st, 2023

Post: at Caldwell Fire Department Administration Building, Notus Station No. 8 and Greenleaf City Hall by order of the Commissioners more than (ten) 10 days before hearing.
Publish: Once during the ten (10) day period before the public hearing

CALDWELL RURAL FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
MONTHLY MEETING AGENDA

Date	Time	Location
Tuesday, October 10, 2023	1:00P.M.	Notus Fire Station 707 Notus Road Notus, Idaho

Action Item	**ACTION ITEM NOTATION INFORMATION:** Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the "Action Item" in the left Column of this Meeting Agenda Posting
Covid-19 Notice	You are welcome to attend in person or to attend the meeting through Zoom at: Join Zoom Meeting https://us02web.zoom.us/j/?pwd=c1hJaVNDTU80Vk0zM1lYWmhwMWRiUT09 87625832314 Meeting ID: 876 2583 2314 Passcode: 008313 Find your local number: https://us02web.zoom.us/u/kdt7JTIlQA
1.	**Call to Order: By Chairman**
2.	**ROLL CALL**
3. Action Item	**Procedure to follow to amend the Agenda after the Meeting is started:** In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda and stating the facts of the reason for the emergency. • Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. [An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage, or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.] • The motion and the basis for this motion must be included in the minutes of the meeting.
4	**Introduction of Guests**
5. Action Item	**Consent Calendar: [ALL CONSENT CALENDAR ITEMS ARE ACTION ITEM]** 1. Approval of Board Meeting Agenda Notice Posting Report by the District Manager a. Posted Notus Station 707 Notus Road, Notus, on October 6, 2023 at 11:00A.M. b. Posted Caldwell Fire Administration Office 403 Blaine Street Caldwell, on October 6, 2023, at 11:30A.M. 2. Approve the August 8, 2023, Monthly Meeting Minutes 3. Approve the August 29, 2023 Budget Hearing and Special Meeting

	4. Approve Bills in the amount of $634,672.53. 5. Consider approval of Resolution amending Section 3.2.4.2 Caldwell Rural Fire Protection District Policy Code (Open Meeting Law Executive Session) 6. Consider approval of Resolution amending Sections 5.1B.6.1.2, 5.1C.3, and 5.1C.7 Caldwell Rural Fire Protection District Policy Code (Procurement Personal Property and Service) 7. Consider approval of Resolution amending Section 11.8.4.6 Caldwell Rural Fire Protection District Policy Code (Public Records Personal Data Identifiers) 8. Consider approval of Resolution amending Title 5 Caldwell Rural Fire Protection District Policy Code (Contracting Requirement and Contract Selection Prohibition) 9. Consider approval of a Resolution of Declaration of Election of Commissioner for District #1 Leslie Beauchamp. 10. Consider approval of a Resolution of Declaration of Election of Commissioner for District #3 Stephen Jahn Recommended motion to approve items listed in the consent agenda: ["I move to approve the Consent Calendar as posted"] If there is discussion on an item(s), the item(s) should be moved to new business: [I move to amend the Consent Calendar, by moving *item(s)* to new business] [I move we approve the Consent Calendar as amended]
6.	**Public Input and Special Presentations** Administer the Oath of Office to Leslie "Buzz" Beauchamp and Stephen Jahn.
7. Action Item	**Unfinished/Tabled Business Scheduled for this Monthly Meeting:** 1. Update on Deer Flat Church donation of land to Fire District, and consider approval of Resolution authorizing Chairman Jahn to execute the agreement.
8. Action Item	**Staff Reports:** 1. Chief Frawley a. Engine rebuild update b. Status update of 168 c. Reserve program for Notus Station d. Update on City of Caldwell's bond funding for a new station. e. Other additional items 2. Administrative Chief a. 3. Secretary/Communications 4. Attorney Report

	Commissioners' Report 5. District 1, Commissioner Beauchamp 6. District 2, Commissioner Krantz 7. District 3, Commissioner Jahn
9. Action Item	**New Business** 1. Approve the re-investment of maturing Certificates of Deposit 2. Agenda items to be published on the new website.
10.	**Monthly Topic** • Review of Impact Fees and year to date collections
11. Action Item	1. **Date, time, and location for next meeting** Fire District Board of Commissioners holds monthly meetings on the second Tuesday of each month at 1:00p.m. at the Notus Fire Station Next Meeting Date: November 14, 2023 Budget Hearing Time: 1:00p.m. Location: Notus Fire Station 707 Notus Road Notus Idaho
12. Action Item	**Adjournment**

I.C. 74-204(1)&(2) Regular Meeting: Post notice two (2) calendar days in advance of meeting, Special Meeting: Post agenda forty-eight (48) hours in advance of meeting.

Posting Report:

Notus Fire Station, 707 Notus Road, Notus Idaho 83656

By: Mark W. Wendelsdorf Date: 10/06/2023 Time: 11:00 A.M.

Caldwell Fire Administration Building 403 Blaine Street, Caldwell, Idaho 83605

By: Mark W. Wendelsdorf Date: 10/06/2023 Time: 11:30A.M.

Caldwell Rural Fire Protection District
Board of Commissioners
Budget Hearing 2023-2024
August 29, 2023

Chairman Jahn turned the meeting over to Vice Chairman Beauchamp as Chairman Jahn is on zoom with a poor connection for hearing.

Vice Chairman Beauchamp called this meeting to order at 1:06 p.m.

Roll call by Secretary Steiner:

Chairman Jahn via zoom
Commissioner Krantz
Attorney Gigray via zoom
Secretary Steiner
Guest Sharon Landis, visiting from Colorado.
Vice Chairman Beauchamp
Administrative Chief Wendelsdorf
Chief Frawley via zoom.

- 3. At this time there are no amendments to this meeting.
- 4. We have already introduced our guest from Colorado.
- #5 Consent Calendar.
  Approved Special Board meeting, Budget Hearing agenda, notice of posting by Administrative Chief, posted at the Notus Station and posted at the Caldwell station.

I, Commissioner Krantz move to approve the Consent Calendar as posted. Chairman Jahn seconded this motion. This motion was carried unanimously.

- 1. Vice Chairman Beauchamp made a motion to open the Budget Public Hearing for 2023-2024 Budget. Chairman Jahn seconded the motion. This motion carried unanimously.
- 2. Staff report – Receive report of Affidavit of Publication and the Publication date of the Notice of Public Hearing.

Secretary Steiner reports that the Affidavit of Publication was on August 20, 2023 and Notice of Publication was August 20, 2023. The posting of notice was on August 24, 2023 by Admin. Chief Wendelsdorf.

- 3. Review proposed FY 2023-2024 Budget

This proposed Budget for 2023-2024 is the same one that has been gone over in the past.
Currently are there any comments on this proposed budget for 2023-2024?

Admin Chief Wendelsdorf, the only thing that I'm aware of in the budget that may be a little bit of a challenge and that would be getting Engine 112 delivered to Las Vegas that it's going to run approximately $5,000 to deliver it and $5,000 to return it. This cost could be taken out of the map fund; however, this is not a firm number as we are not sure what the price of diesel will be going for. I will work on some options, maybe teaming up with somebody and driving it down to Las Vegas might save about half if we were to deliver engine 112 to Las Vegas. It would go down in December, and they're hoping it'll come back in June or July. Once they start rebuilding the engine the cost for repairs could possibly change.

Chief Frawley do you have anything to add?

Chief Frawley, I know I have funds in this fiscal year that I can use. So, I was going to reach out to Fire Trucks Unlimited and see if I could secure that now so that we wouldn't impact the current proposed budget that's in front of the Commission, because I want to be very mindful of the partnership and I don't want to pivot too much and I know I have funds in the budget next year, I was going to circle back with you after I spoke to Fire Trucks Unlimited.

Admin Chief Wendelsdorf
There may not be any impact, everything else is the same to my knowledge.
Chief Frawley:
If you need help driving this truck in December let me know.

- 4. Public Input:

With only Sharon Landis as a guest, there was no one else present to give any Public Input at the 2023/2024 Budget Hearing. Vice Chairman Beauchamp closed the budget hearing. Chairman Jahn made a motion to close the Budget Hearing for 2023-2024 Budget. Commissioner Krantz seconded this motion. This motion was carried unanimously.

7. Unfinished/Tabled Business Scheduled for this Meeting

- 1. Discussion and consideration of changing insurer from ICRMP to Volunteer Fireman's Insurance Services, Inc. "VFIS"

Commissioner Krantz –
Vice Chairman Beauchamp- From the presentation that we had from VFIS, it was agreed that it would be advantageous to change from ICRMP to VFIS.

I, Commissioner Krantz make a motion to change insurance carriers from ICRMP to VFIS starting October 1, 2023. To approve going with the Premium on insurance coverage $7,090.00. Attached is a breakdown of premium amounts. To authorize Admin. Chief and or Secretary Steiner the authority to implement these changes. Vice Chairman Beauchamp seconded this motion. This motion was carried unanimously.

8. Staff Reports:

- 1. Chief Frawley: The budget processing for Caldwell is complete and the Division Chief of Training in the Rural District and Wildland Response position was approved. We'll be meeting with human resources this week to set up our schedule for filling that position. This will be a crucial next step for us as we look to enhance our services within the district and for the future. I met with Chief Wendelsdorf, and David with BLM last week, and we had some good conversations about what the next steps would look like and the journey that we will be going on. That's the next journey for us in terms of other updates and for the Fire Department in the budget process, we're able to increase some of our support staff and logistics, which will be beneficial to the district. And that's been a very positive sign in terms of this current budget process. I stand for any questions?
- **Vice Chairman Beauchamp** how is the City doing with their bond survey?
- **Chief Frawley:** Bond surveys looking good. We're progressing right now with coming back to Council on September 5th to give them more information in terms of what the survey would look like and the next steps for the City and its journey.

8. Administrative Chief

- 2. Admin Chief: At this time, the only thing I have to report is that it's my understanding that the Church has signed off on the documents and they'll be mailing them shortly.
- The papers will be mailed to the PO Box which Secretary Steiner will receive, then we can move forward from there. My understanding is everything is set and ready to move forward on their end.

- Admin Chief: Last night, at the Notus City Council meeting special meeting, they had for the annexation and the development across the street from the fire station was denied by council. And so that will not be going through at this time. And with that, I'll stand for any questions that. You may have.
- A question asked was do you happen to know what the vote was? Admin Chief response was that the vote was unanimous.
- Attorney Gigray asked about any update on the Onion Shed/warehouse? Admin Chief: The City Council is planning on giving them a temporary CO for this season because they're literally harvesting or will be harvesting the onions shortly. They have until August 31st of 2024 next year to have the fire district sign off, we are not signing off on that certificate of occupancy or the Temporary CO, I told them that at their meeting they have until August 31st, 2024, to have their project completed or their temporary certificate of occupancy will run out and it will not be renewed it. That is where we are with this right now.

3. Secretary/Communications

- Secretary Steiner has an invoice for repairs done at the station in the amount of $927.50, this was for the AVI System. Secretary Steiner would like to have a motion to pay this invoice to AVI Systems with check number 4139 in the amount of $927.50.
- Commissioner Krantz made a motion to pay the invoice to AVI Systems for $927.50. Vice Chairman Beauchamp seconded this motion. This motion was carried unanimously.

4. Attorney Gigray

- Mr. Chairman, members of the Commission, Chief, the thing that I have been working on when got the letter to the Housing Authority on the increase in their service contract, the $19,400.00 for the next fiscal year, the other items are on your agenda for consideration today. But I do want to talk about one item and that is, I want to thank Administrative Chief Wendelsdorf for printing off this memo. Trying to tackle the issue of the amendments to Idaho Code section 678205, which is the Advisory committee, and that was legislative Senate Bill 1114 that was approved by the legislature, signed by the governor, and it basically changes. The rules about the residency requirements of advisory committees and impact fees. So that the persons that serve on those committees must reside within the boundaries of the service area of the Capital Improvement plan. That's the subject of the impact fee. In addition to that, the Statute provides, if it's provided for in the intergovernmental agreement. That the entity and The Who the intergovernmental agreement is with, could an agreement. Appoint the first. What our experience and what I'm seeing throughout the districts that I've been working with is that. Now

that Galena Consulting is, you know kind of retired and sunset and we have Tischler vice and there's a couple of others out there. Providing the professional advice for the review of capital improvement plans. It's getting more and more expensive. If, like your jurisdiction and many others where you have. An advisory committee with Canyon County, you have an advisory committee with the city of Middleton. You have an advisory committee with the city. Of Greenleaf. You're looking at. Three separate presentations, 3 separate committee. And it's and it's expensive. And then we would have to negotiate with their City Councils as well as the County Commissioners, if we have vacancies and I've got other jurisdictions where we've had vacancies come up and getting somebody appointed to those vacancies gets delayed and it's also delaying some meetings. As a result, to get their Capital Improvement Plans updated I have undertaken the process of trying to review. The four Fire Districts that have part of their or all of their jurisdiction in Ada County and the seven Fire Districts in Canyon County that have represented in this process about what changes are going to need to occur in the Counties Ordinance or in the Cities Ordinance, as well as the Intergovernmental Agreement, and I have to apologize, the memo that you have there is a reference. With regards to Canyon County concerning the Intergovernmental Agreement, it's Star, Middleton Rural in there. It's the same thing, only it should be. I've got it fixed on. I just fixed it on mine. Should be called over. But the idea here and what I would propose that we do is that we negotiate with those jurisdictions so that those advisory committees have your name on them, so it's kind of clear. That even though statutorily it has to be officially a state, and it's a standing committee in my mind cause a standing committee compared to an Ad Hoc committee, is that it continues on until it's terminated in some way. And in this instance, advisory committees are required. By law, to review capital improvement plans annually. And then every five years, they're supposed to do an update. As we move forward, what we want to do is. Will still in illegally in a sense, have a Canyon County, COBOL, Rural Fire Protection District Advisory committee, the Middleton one and a Greenleaf one. But you can staff those with the same people. So that when you convene a meeting of the advisory committee. You'll have the five or seven members or whatever you decide, you have to have a minimum of five. They all have to reside in the service area of the fire district and they can review one capital improvement plan because you don't have 3. Because you only have 1 service area and then they can all submit 3 reports from those committees to the appropriate jurisdiction, and then you would have the authority to appoint the Members, and so that means some modification and amendment of the Intergovernmental Agreement and some modification to the ordinances that are in place and Greenleaf included, we didn't change the change. I kind of knew this was going to come up after July 1, based on the fact that we've been inching our way along and every time we have a change in something with them, it seemed like a terminal delay. And so I've just kind of let. That go by as it was, but. I want to make sure all these jurisdictions are on the same page. And as you can see, there's a lot of them. So, when I go to Canyon County, when I go to Ada County. When we go to. Where these jurisdictions are dealing not only with your district but with some others that we're on the same page and say this is how this needs to work in the future under the new law. My I guess the biggest the only reason I can see where they might have a fit about it is that. It would be control, but for instance, for Middleton. They must go along with this idea because you're never going to be able to staff an advisory committee with anybody within the limits the city limits of Middleton that also reside in your service area, because that's only that part of Middleton that's South of the Boise

River. There is no way that the county can maintain an advisory committee for all the fire districts, as one advisory committee for all fire districts cause you all have separate service area. And since Greenleaf? I don't know where they are with their own impact fees, but the way I've kind of got it figured out and drafted then they can have their own. I don't know why they would want to maintain that kind of control since your district. Includes them, but if you're in a district, includes a lot of other areas that are not. Greenleaf associated so. What I. Going to say is it's not an action item, but. Unless I hear some. Objections on the part of any of the Commissioners. I'm going to continue. With this process and try to get the other districts, I'm doing similar memos to the other districts. So I can get authority and move forward. With the counties and the other districts, and I know that. It kind of bumps along sometimes. We've got an issue. This just drives me nuts but. You know, we're trying. We're updating capital improvement plans with the middles and rural with the city of Middleton. And the Tischler vice guy that's providing the advice to the advisory committee. It's telling. It's telling. My client. And the city of Middleton that they don't need to amend their comprehensive plan for a new capital improvement plan. Which in my view is contrary to the law and whitish or vice thinks they're lawyers and they're going to provide legal advice is beyond me. So I objected to that and I said I don't agree to it. And of course. Becky Croft over there. You know, she's notifying city attorney. And so we'll go through this process. And so, you know, you just run into this, this kind of misdirection from time to time. But yeah, it would be if they will agree to these changes. You know, then you got to remember, when you do update your capital improvement plan is it's going to happen, then we go through. The process again of amending A comprehensive plan and approving that revised capital improvement plan. And because this will involve ordinance changes, they'll have to have a hearing on an ordinance change and not on the intergovernmental agreement. But they do on the ordinance. So I'll stand for questions. Hopefully that wasn't horribly confusing. Maybe so, but. I think I think it's impossible for us to comply with the law and proceed as we are.

- **Vice Chairman Beauchamp** asked if anyone has any comments?
- **Chairman Jahn**: How do we get from point A to B here? What's our process here in starting to put this in place? Is this the first part just accepting this proposal or can you speak to that?
- **Attorney Gigray:** What I do is, I go to the prosecutor of Canyon County and I can go to the City Attorney of the City of Meridian and of Middleton, and the City Attorney and probably the City Clerk in Greenleaf and say because of these changes in the statute, to make these changes, this is what we propose to do, and we would like to get this process scheduled an ordinance amendment and for approval of an amendment or really it would be a first amended and reform intergovernmental agreement, which you don't have to have a public hearing on. Which could be done at the same time and so from your standpoint, you would just be amending, you would just be approving an amended Intergovernmental Agreement, which doesn't require any kind of hearing and it can be a regular agenda item, so that part shouldn't really take all that long. It's just I I don't know if I'm herding cats or whether, but I think this is. And then this this way Mark in my view. Is responsible for the committee being staffed and meeting. And you know all of the open meeting law requirements and the notice and so on. And if he can. Convene one meeting with the same people for all three. One time with the expert that's going to be a lot less expensive, and it's going to be a lot easier on him. And when we have vacancies. If we're in control, we just find people to replace the vacancies and you approve appointing them to fill a vacancy on the advisory committee and we just provide notice to the city or the county or

whoever's committee it is that we've done. And here's a new member now the committee still report to your board and to County Commissioner or the City Council, and that's required by law.

- Vice Chairman Beauchamp: I guess the only comment at this point is to continue to proceed and advise us on what else we may need to do to complete this process.
- Attorney Gigray: Well, thank you, I think if I just announced that that's how I'm proceeding and nobody says no, I think we're fine. And that way you don't have to have an action item, because I don't think it's listed as an action item. And I don't think it needs to be at this point. But I want to make sure all my clients understand what's going on here. There's a lot of unwinding over there because of the city the city ordinance in Nampa is built to be a city ordinance with a fire department impact fee and we should find all that out of there. And there's a little more logistics, but I'm finished with that. The other one that was different is Canyon Highway District 4. Because that's a highway district and they're in two jurisdictions, Canyon County as well as the city of Star. I have no problem that I've got the backing of this board because if you guys have a problem, you're good about telling me.
-

- Commissioners' reports

  District 1 Commissioner Beauchamp. Sorry, I really don't have a lot to report at this point.
- Attorney Gigray: I do have one more item if I might.
- Vice Chairman Beauchamp-Yes Attorney Gigray go ahead.
- Attorney Gigray
- It's an answering thing, but I've been staffing some districts with regards to issues about possible annexations of new development that are not in the district. This is because of House Bill 389 and some other things. Some real difficulties in doing that. Versus a service agreement. Or an annexation, and so on. An adjunct to that I'll tell you that I have drafted what could be a bill? That would amend 63802 and it would provide that. The 8% limit does not apply to 100% of the full taxable value of an annex property. And you know, I don't know. We've got a developer that. In one area that. You know, we keep hammering with these folks that this bill is very house Bill 389 just about. Exhausted annexation and if a bill like that could get through. It had been discussed at one point where the fire district annexed the City of Caldwell, like happened in Nampa. That could come back on the table again. Another one has to do with the statute that provides that you can provide service in the district or even out of the district, and if you have a fee, you can charge a fee for that service, and you can file a lien if they don't pay. The problem with this statute is that I think it wouldn't take and I've drafted something for this as well. If we added a little bit of language on there. There is a provision in the Idaho Code that if the statute provides for it, the County Commissioners can authorize the inclusion of a lien amount, and the tax notice in some circumstances you would have a fee for providing service outside the district, you'd be able to collect, and even if they don't pay it, you would have to certify the amount to the County Commissioners, it might provide fire districts with another option for recouping for services provided outside their district. If we could have that lien, collected through property tax and that'd be the way of foreclosing the lien is simply through the property tax process, that might be an improvement to that statute.

- District 2 Commissioner Krantz: I have no report currently.
- District 3 Chairman Jahn: I have no report currently.

9. New Business:

1. Consider approval of a Resolution to approve Secretary Treasurer Employment Agreement.

- Attorney Gigray: I worked with Debbie on this employment agreement and we tried to put it in the same basic format that we have for the Administrative Chiefs agreement and Debbie, I understand she is in favor of this and I think it kind of solidifies what her position is with the district, clarifies that she's an employee and also what she's paid and so on and so forth and which moves us from the oral arena to the written contract provision with that I'll defer to Debbie and see if she has anything she'd like to add.

- Secretary Steiner: Yes, Attorney Gigray and I worked on this, we changed a little bit from the beginning, changed my name to Debra instead of Debbie, which is my official name, however I've gone by Debbie for years. I'm good with this contract and appreciate working on this with the attorney.

- Chairman Jahn, made a motion to approve the proposed Resolution 2023-09:
  A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CALDWELL RURAL FIRE PROTECION DISTRICT:
  - Providing for Findings
  - Authorizing the Chairman of the Board of Commissioners to execute that certain *"Secretary-Treasurer Employment Agreement"* between this Fire District and Debra I Steiner;
  - Directing the Fire District Secretary; and
  - Providing an Effective Date

  Vice Chairman Beauchamp seconded this motion. This motion carried unanimously.

2.

- Vice Commissioner Beauchamp Discussion and consider approving resolution to adopt the fiscal year budget of 2023/2024. Is there any discussion on the Budget for 2023-2024?

Commissioner Krantz made a motion to approve the 2023-2024 Budget as presented. To approve Resolution 2023-10:
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CALDWELL RURAL FIRE PROTECTION DISTRICT.

- Providing Recitals; and
- Preparing, Approving and Adopting the Budget for the payment of the current expenses of the Caldwell Rural Fire Protection District for the Fiscal Year beginning on the 1st day of October and ending on the 30th day of September 2024; and
- Directing the Secretary

Chairman Jahn seconded this motion. This motion carried unanimously.

3. Discussion and authorize Zwygart John & Associates CPA's Representation Letter:

Vice Chairman Beauchamp made a motion authorizing Zwygart John and Associates CPA's to do the CRF audit for 2022/2023. Commissioner Krantz seconded this motion. This motion carried unanimously.

4. Engine 112 Refurbishing, with authorization to pay $213,566.50 deposit.
   Commissioner Krantz made a motion authorizing to pay the $213,566.50 deposit after October 1, 2023. This does not include any of the travel expenses. Vice Chairman Beauchamp seconded this motion this motion carried unanimously.

10. Presentation

The Maturing Certificates of Deposit have been tabled until the October 10th quarterly meeting.

11. There will be no meeting held in September. Next CRF meeting will be on October 10, 2023 at the Notus Station at 1:00 p.m.

This meeting was adjourned at 2:00 p.m.

_____

Vice Chairman Beauchamp

_____

Secretary Steiner